

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
OCTOBER 14, 2021 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson David Kelley Rod Goff

OTHERS IN ATTENDANCE WERE:

Joe Ortega Karen Antill Joe A Ortega

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, October 14, 2021.

MINUTES: Directors read the Minutes of the previous meeting of September 9, 2021.

MOTION: Billy Wilson made a motion to accept the Minutes of the meeting of September 9, 2021. Rod Goff seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of September 2021 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Rod Goff- The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that they put in brick pavers on one new driveway in unit two. Waterboyz have drilled well #7 and have set up panels around the pit hole. Well #7 has also been pressure cemented, and is still waiting on the manhole casing that goes on the well before he can pour the slab; hopefully next week he will be working on the slab. Truck load of sand and more brick pavers have been delivered. Working on two (2) new taps in unit 7, road has been trenched but waiting on parts to finish. Working on a third tap in unit 5, had to locate and dig by hand the corporation stop valve, because of the many phone lines in the area. Billy took in and picked the backhoe up from the shop and it is working well. Joe reported that pipe and parts are going up in price and getting harder to find, so he will be ordering in bulk; the board agreed.

Office Operations: Karen Antill reported that it has been business as usual, billing, payments, quarterly reports, monthly reports and daily duties. Training Deborah on DRROA duties.

Class C Licensed Operator: Bonnie Tidball went over John Hegemier's report. John reported that he has completed the 3rd quarter DLQOR and is working with TCEQ on resolving the issues with the 2020 Lead and Copper reporting. John is still in the progress of reorganizing the water system records and working on the Emergency Preparedness Plan. Upcoming; 4th Quarter DLQOR.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stages – Ernie reported that the pumping is still down on all wells and suggests that we continue the Stage III Mandatory Use Restrictions until the water table improves and, hopefully when well #7 is drilled and running things may get better. The Board discussed and will continue in Stage III Mandatory Use Restrictions for another sixty (60) days starting October 16, 2021. Rod Goff will write up the letter to continue
MOTION: Ernie DeWinne made a motion to continue with Stage III watering restrictions for another sixty (60) days starting October 16, 2021, Rod Goff seconded the motion. – The Board voted unanimously and the motion passed.
- B. Update on plant #1 electrical upgrades – Joe advised that he spoke with Carl and Reed from Waterboyz to check to see where the compressor and parts are. Also waiting on the well head sleeve to be made. Bonnie will follow up with Waterboyz.

- C. Update on status of water system map – Tabled until a future meeting.
- D. Discuss future well locations – Tabled until a future meeting.
- E. Discuss plans and take action on severe weather conditions plan –Tabled until a future meeting.
- F. Report of corrective action on the employee retirement program – Ernie DeWinne advised that we need to set up two new accounts for each employee; the employee deduction will go into their IRA and the company contribution will go into a SEP and it was recommended not to do anything with past employees. The Board discussed and Ernie will work on an analysis and breakout the money and put any earnings into the employee side and the only liability the company could have is that we miss coded the employee deduction as pre-taxed and if the IRS comes back on it, the company will have to pay what was not withheld. Ernie will get with Anthony at Edward Jones this week to see if the employee is pre-taxed or after-taxed.
- G. Update on Well #7 – Some discussed in Field Operations Report. Billy advised that we already have most of it stubbed out to pull the electricity through, but have to wait for the pit to dry and close it up. Billy advised that they will have to truck some of the base out of the plant and will address it later. Joe advised that he would like to see if we could look at getting a dump trailer or dump truck to use for things like this and moving sand and brick pavers, which would save time and labor. The Board discussed and will call Gilbert at K&G Trucking to see if he could haul the base out. Billy advised that well #7 was logged and it looks good, he advised that the screen is dirty right now and is pumping 50 to 60gpm, as the screen gets cleaner it should increase in pumping over time. Bonnie advised that she told Bob from Thonhoff Engineering that they were beginning the drilling and doesn't know if he even came down to see; which we pay \$3,500.00 for at least one site visit. Billy advised that we still need to get the pad poured, the riser in, the electrical put in, we still need the motor, before we can do the 36-hour pump test. Joe advised that he has a generator that he can use to do the 36-hour pump test which we will do through the meter and we can pull a report from the computer. Billy advised that we do have all the pipe needed but they may have not gotten the wire yet and are still waiting on the motor.
- H. Discuss purchase of generator for Plant #3 – Billy Wilson has to make a list of everything we are running at plant #3 to give to the Engineers to make sure it does not exceed 80% capacity of the generator with at least 25% reserve. Billy thinks we will need at least a 250 to 300k range.

NEW BUSINESS:

- A. Discuss heater, pressure tank and compressor for plant #1 – Joe Ortega reported that we have two heaters in and waiting on the third one.
- B. Discuss adding new Board member to bank signature cards – Ernie DeWinne advised that we need to add David Kelley to the signature cards at the bank. Ernie will let David know when he needs to go sign.
MOTION: Ernie DeWinne made a motion to adopt a resolution to add David Kelly to the bank signature cards. Billy Wilson seconded the motion – The Board voted unanimously and the motion passed.

MEMBERSHIP COMMENTS: Joe A Ortega made a report on the Emergency Preparedness Plan class he took in Midland. Bonnie and Joe Ortega will take the same class in Corpus Christi in November and our Class C operator will have to take it as well and the class will probably be more organized by then. Joe A advised that this was the first class that they had for the Emergency Preparedness Plan and they weren't that prepared, and didn't even receive a book. Joe A advised that they are trying to get all the systems prepared for a future disaster like what happened in February. Such things as generators, contacting the electric company to make sure we are on the top of their list to restore power. Joe A advised that they talked about making sure the well sites are secure, and information about grants. Joe A reported that we do have to supply at least 20 PSI to each customer and if it ever goes below that we need to report it to TCEQ and send out a boil water notice and try hard to get them water

asap. Joe advised that they said every class will probably be different and have more information and will possibly give credit hours for the class. Joe advised that our Emergency Preparedness Plan will need to be finalized by April 1, 2022.

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 2:58 PM.

The next regular BOD meeting will be held on November 11, 2021, at 2:00 p.m.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____